

**PUBLIC NOTICE AND AGENDA OF THE GROVELAND CITY COUNCIL MEETING
SCHEDULED TO CONVENE AT 7:00 P.M., MONDAY, JUNE 16, 2014 IN THE E.L. PURYEAR
BUILDING LOCATED AT 243 S. LAKE AVENUE, GROVELAND, FLORIDA**

MAYOR	TIM LOUCKS	tim.loucks@groveland-fl.gov
VICE-MAYOR	JAMES SMITH	james.smith@groveland-fl.gov
COUNCIL MEMBER	DINA SWEATT	dina.sweatt@groveland-fl.gov
COUNCIL MEMBER	EVELYN WILSON	evelyn.wilson@groveland-fl.gov
COUNCIL MEMBER	JOHN GRIFFIN	john.griffin@groveland-fl.gov
CITY ATTORNEY	ANITA GERACI-CARVER, ESQ.	
CITY MANAGER	REDMOND D. JONES, II	redmond.jones@groveland-fl.gov
CITY CLERK	TERESA BEGLEY	teresa.begley@groveland-fl.gov
SERGEANT-AT-ARMS	CHIEF M. SMITH TENNYSON	melvin.tennyson@groveland-fl.gov

Please note: Most written communication to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

AGENDA

Call to Order

Opening Ceremonies

- a. Pledge of Allegiance
- b. Invocation – Invitation to an audience member to give invocation

Roll Call

Reports

- a. City Council Member Reports
- b. City Manager's Report
- c. City Attorney's Report
- d. Citizen Advisory Reports

Consent Agenda

- Approval of City Council Meeting Minutes 06-02-2014

New Business

- 1) Scope of Services for Engineering Design - Sunshine WWTP Digester
- 2) Sludge Dewatering Unit
- 3) Creation of Expedited Permit Fee

Public Comments*

Announcements

Adjournment

**Groveland Code of Ordinances Sec. 2-58 (f).* Any person desiring to address the council shall first secure the permission of the presiding officer and shall give his name and address for the record. All remarks shall

be addressed to the council as a body and not to any member thereof unless permission to do so is first granted by the presiding officer. Unless further time is granted by the presiding officer or the council, members of the public shall limit their discussion or address to no more than five minutes. No question shall be asked a councilmember or city official except through the presiding officer. If your address is exempt from public record you are not required to state it. In addition do not give out your Social Security Number, phone number, email address or any other information you do not want others to have access to as the meetings are recorded and those recordings are considered public record.

Pursuant to the provisions of Chap. 286, F.S., Sec. 286.0105, if a person decides to appeal any decision made by this body with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based and is advised to make such arrangements at his or her own expense.

Groveland City Council

Meeting Minutes

June 2, 2014

Meeting Notice Posted: May 29, 2014

Meeting Date: June 2, 2014

Meeting Place: E. L. Puryear Building, 243 S. Lake Avenue

Meeting Start Time: 7:00 P.M. **Meeting End Time:** 8:50 P.M.

I. Call to Order

Mayor Tim Loucks called to order the Groveland City Council Meeting at 7:00 P.M. on June 2, 2014 at E. L. Puryear Building, 243 S. Lake Avenue.

II. Opening Ceremonies

- a. **Pledge of Allegiance** – lead by an audience member
- b. **Invocation** – given by Council Member Dina Sweatt

III. Roll Call

The Executive assistant conducted a roll call. The following persons were present:

Tim Loucks	Mayor
James Smith	Vice Mayor
Dina Sweatt	Council Member
Evelyn Wilson	Council Member
John Griffin	Council Member
Redmond Jones	City Manager
Anita Geraci-Carver	City Attorney
Teresa Begley	City Clerk
Chief M. Smith Tennyson	Sergeant-at-Arms

Also present:

Chief Willie Morgan	Fire Chief
Gwen Walker	Finance Director
James Huish	Public Services Director

IV. Reports

a. City Council Member Reports

Council Member John Griffin

- Attended a dedication of a historical marker of the first Seminole village
- Attended the 100 Black Man Ceremony at Jiles Memorial Church of God by Faith

Council Member Evelyn Wilson

- Attended an MPO meeting where the Villa City DRI was brought up and she was asked if Groveland could handle it.

- Lake County County Manager David Heath and Mr. Montgomery asked to attend an upcoming council meeting to give an economic development update
- Met with the committee regarding the planning of the 1st Annual First Responders Award Banquet
- Gave a tour to the Trilogy Wildflowers Garden Club including the Lake Catherine Blueberry Farm and some city facilities.
- Attended the Trilogy of Orlando Veterans Associations Memorial Day Ceremony
- Attended the Memorial Day Ceremony at the Veterans Memorial Park in Groveland

Council Member Dina Sweatt

- Participated in a Ride-A-Long with Sgt. Crews
- Attended the Trilogy of Orlando Veterans Associations Memorial Day Ceremony
- Attended the Memorial Day Ceremony at the Veterans Memorial Park in Groveland
- Attended the Zion Lutheran Church's 95th anniversary dinner on Sunday
- Stated that the work on the Veterans Memorial Park is complete and asked that the water be turned down in the fountain
- Attended an MPO meeting
- Spoke with Spiros Restaurant about sponsoring the July 4th celebration and they wished to feed the volunteer workers.

Vice Mayor James Smith

- Attended the Trilogy of Orlando Veterans Associations Memorial Day Ceremony
- Attended the Memorial Day Ceremony at the Veterans Memorial Park in Groveland
- Attended the retirement party for Auriel Cole in Clermont
- Attended an ethnic diversity program at Lake Sumter State College

Mayor Tim Loucks

- Attended the Trilogy of Orlando Veterans Associations Memorial Day Ceremony
- Attended the Memorial Day Ceremony at the Veterans Memorial Park in Groveland
- Attended the 100 Black Man Ceremony at Jiles Memorial Church of God by Faith
- Attended a three hour session with the Chamber Alliance of Lake County
- Informed those in attendance that Lake County Property Appraisers Office sent out the yearly report which showed Groveland had a 14.7% increase in property taxable values. Groveland is once again the faster growing municipality in the county.

b. City Manager Report

- Presented the Work Plan via a PowerPoint presentation and provided a copy with his written report
- Informed the council that he had hired Mr. Ryan W. Berger as the new Community Development Director
- Informed the council that he traveled to Kansas to interview individuals for the Economic Development Specialist position. He stated that he was impressed with both gentlemen would like to have them both on board before the July 4th celebration
- Stated that his 100-day Report has been pushed back due to budget meetings
- Attended the FCCMA Conference in Orlando and found it to be very beneficial. He met many companies offering technology that he felt would fit well with our organization and plans on having these companies come periodically before council with presentations of their products.
- Stated that the Dare to be Great campaign is still moving forward
- Informed the council that Lake County County Manager David Health had contacted him asking to be placed on the next available agenda in order to give the council an economic development update.
- Stated that the taxable values of property in Groveland increased by 14.7%. This is the second year in a row the Groveland is the fastest growing municipality in Lake County
- Attended the 100 Black Man Ceremony at Jiles Memorial Church of God by Faith
- Stated that a budget meeting would be held on Saturday, June 7th at 10:00am

c. City Attorney's Report

None.

d. Citizen Advisory Reports

None.

V. Consent Agenda

- Approval of City Council Meeting Minutes 05-19-2014

Action: Motion to approve

Moved by Council Member John Griffin, **Seconded by** Council Member Dina Sweatt.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Motion approved.

VI. Guest Speakers and Presentations

1. Farewell Proclamation: Shannon Ferrell

The city clerk read a proclamation thanking Mrs. Shannon Ferrell for her service with the City. In addition, each council member individually gave their thanks and shared their best wishes.

2. Sludge Dewatering System – UltraClear Dewatering presented by Patrick Anthony Technologies

The system will effectively separate the liquid from the solids by compressing the sludge removing the excess water. The water could then be sent back into the plant's reclamation process. The final compressed solids would then be put into a roll off dumpster that could then be disposed of at a landfill or resold for fertilizer. This would reduce the hauling cost. The only maintenance would be on the chemical feed pump which has a one year warranty. The box itself would only require maintenance such as greasing; the inside material has a 5 year warranty. In addition, the hauler would clean the box before returning it after dumping. It is projected that only one 55 gallon drum of polymer would be needed which would cost roughly \$800.

VII. New Business

3. Lake County Offer to Sell a Surplus Fire Engine to Groveland

The county has a 2000 fire engine that they would transfer to the City for \$12,000. This is an amount equal to what they would receive at an auction. It would benefit both the City and County as we are running calls for the County. The county has agreed to deduct this amount for the engine which would equate to one quarter of payments for the year. This will alleviate having to use a brush truck as a backup on call.

Action: Motion to approve

Moved by Vice Mayor James Smith, **Seconded by** Council Member Dina Sweatt.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Motion approved.

4. Vesting Determination – Preliminary Plats and Construction Plans for The Springs, The Cape, & The Vista at Cherry Lake

Action: Motion to accept staff's recommendation that these projects do not have vesting rights

Moved by Vice Mayor James Smith, **Seconded by** Council Member John Griffin.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Motion approved.

5. Vesting Determination – Construction Plans for Lake Douglas Preserve

Action: Motion finding that the owner does not have a vested right in the 2007 approved construction plans for residential development.

Moved by Vice Mayor James Smith, **Seconded by** Council Member Evelyn Wilson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Motion approved.

6. Ordinance 2013-10-21: Large Scale Comprehensive Plan Amendment – Lake Douglas Preserve

Action: Motion to approve

Moved by Vice Mayor James Smith, **Seconded by** Council Member John Griffin.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Motion approved.

VIII. Announcements

Council Member John Griffin – Asked for council's approval for him to speak individuals regarding the hosting of a Pow-Wow in Groveland

Consensus to allow Councilmen Griffin to research the planning of a Pow-Wow.

IX. Adjournment

No further comments or questions from the public or council members. Mayor Loucks adjourned the meeting at 8:50 p.m.

Attest:



Tim Loucks, Mayor

Teresa Begley, City Clerk



REQUEST FOR CITY COUNCIL CONSIDERATION

MEETING DATE: June 16, 2014

AGENDA ITEM:

PREPARED BY: James Huish

DATE: May 28, 2014

DESCRIPTION: Sludge Dewatering Unit
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BACKGROUND: The Public Services Utilities Division currently has a contract with Shelly's Septic for hauling liquid sludge at a 2% solids volume from our wastewater treatment facilities at a cost of approximately \$75,000 annually. The UltraClear dewatering unit will concentrate the solids volume to 12% and recycle clear water to the treatment plant for additional reclaim water available to our customers. The dewatering process will also reduce our sludge hauling costs to approximately \$17,000 annually. The cost of the UltraClear unit is \$52,500 and concrete site pad is approximately \$5,000. The unit should pay for itself in the first year of operation and reduce our sludge hauling costs by approximately \$58,000 annually thereafter.

STAFF RECOMMENDATION: Approve the Purchase of the Ultraclear Unit
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REVIEWED BY CITY MANAGER:

COUNCIL ACTION:

MOTION BY:

SECOND BY:

"The city with a future, watch us grow!"

Patrick Anthony Technologies, LLC



Groveland

May 12, 2014

City of Groveland
Attn: James Huish, Director of Public Services
156 S. Lake Ave.
Groveland, FL 34736

UltraClear Bio/Solids Dewatering Equipment Cost

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	UltraClear 30 Yard Dewatering Box	\$52,500.00
1	Patented Dual Wall Screens & Roll Over Tarp	Included
1	<i>UltraMix</i> Polymer & Sludge Mixing System	Included
2	120 volt Vibration Rocker Systems	Included
1	Polymer Selection and Six Month Supply	Included
1	Delivery, Set Up and Operator Training	<u>Included</u>
<i>UltraClear</i> Equipment Total		\$52,500.00

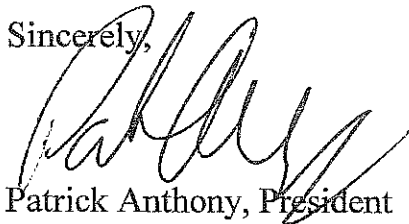
- Note – FloTrend Systems manufactures the UltraClear box exclusively for distribution by Patrick Anthony Technologies.
- Patrick Anthony Technologies is the manufacturer of the proprietary UltraMix polymer

Estimated Concrete Cost

- Concrete Slab (15' x 30' x 6") with 6" x 6" curb on 3 sides.
- Slab shall have rear installed (12' x 6" x 4") filtrate drain with grate.
- Slab shall have 6" p.v.c. drain attached to manhole or liftstation.
- Re-bar reinforcement shall be included in concrete slab (20 tons).
- Minimum 10% grade from front to back and toward p.v.c. drain.
- Optional steel plate runners (25' x 12" x 1/4") approx. \$1,000.

Projected Contractor Installed Concrete Slab Cost \$5,000.00.

Sincerely,



Patrick Anthony, President
Patrick Anthony Technologies, LLC



REQUEST FOR CITY COUNCIL CONSIDERATION

MEETING DATE: June 16, 2014

AGENDA ITEM:

PREPARED BY: James Huish

DATE: June 5, 2014

DESCRIPTION: Scope of Services for Engineering Design - Sunshine WWTP Digester

BACKGROUND: The steel aerobic digester at the Sunshine WWTP was built in the early 1970's and has become severely corroded. The interior steel lining has separated from the walls and the tank was taken out of service to avoid any potential overflows or waste discharges that could occur. Tetra Tech, the City's engineering consultant, evaluated the tank and provided the attached replacement evaluation. Tetra Tech also provided a Scope of Service for designing a tank replacement which is also attached. The design, bidding and construction services fee is \$42,777.00. The digester is a critical component of the treatment process and is required for FDEP compliance for wastewater treatment facilities.

STAFF RECOMMENDATION: Approve Engineering Scope of Services
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REVIEWED BY CITY MANAGER:

COUNCIL ACTION:

MOTION BY:

SECOND BY:

"The city with a future, watch us grow!"



REQUEST FOR CITY COUNCIL CONSIDERATION

MEETING DATE: June 9, 2014

AGENDA ITEM:

PREPARED BY: Redmond D. Jones, II, City Manager

DATE: June 9, 2014

DESCRIPTION: Creation of Expedited Permit Fee

BACKGROUND:

The Building Division of the Community Development Department has been approached by a developer requesting faster permit turnaround times. The developer wishes to pay a fee in order to have their permits in a guaranteed time table. Currently the Building Division is processing a high volume of permits. Due to this influx, we the City can not accurately guarantee timely permit issuance because the workload often times exceeds the existing staffing manpower. In order to keep time schedules operating smoothly and prevent any backlog; this requires staff to work overtime, and/or pulling staff from other efforts. Understanding, that a continuation of this process will eventually exceed budgetary constraints for the year, staff recommends the following:

An expedited permit fee to cover any costs associated with staff working overtime. The staff proposes implementing an Expedited Permit Fee charging 5% of the permit cost which is more than adequate in any scenario to cover the City's cost. The current fee schedule would be modified to reflect this new fee upon approval. In addition, the Expedited Permit Fee would only apply to existing plans (models) that have already been built in the City and would not apply to commercial buildings or site plans or construction plans as they apply to land development. Additionally, the approval will allow the division to engage temporary employee services to train for back-up permit clerk purposes.

STAFF RECOMMENDATION: Approve the Expedited Permit Fee in the amount of 5%.

REVIEWED BY CITY MANAGER:

COUNCIL ACTION:

MOTION BY:

SECOND BY:

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